

## Convoy of Hope

<b>GENERAL INFORMATION</b>	
<b>Organization Name</b>	Convoy of Hope
<b>Organization's Website</b>	www.convoyofhope.org
<b>NYS Registration ID</b>	44-08-04
<b>EIN</b>	68-0051386
<b>Street Address 1</b>	330 South Patterson Avenue
<b>Street Address 2</b>	
<b>City</b>	Springfield
<b>State</b>	Missouri
<b>Zip Code</b>	65802
<b>Completed On:</b>	2/28/2014
<b>Contact Person</b>	Mark A. Metzger
<b>Title of Contact Person</b>	Chief Financial Officer/Compliance
<b>Email Address</b>	mmezger@convoyofhope.org
<b>Phone Number</b>	417-851-4445
<b>Name of Person Completing Survey</b>	Mark A. Metzger
<b>Title</b>	Chief Financial Officer/Compliance
<b>Timestamp</b>	2/28/2014 2:25:01 PM

## Convoy of Hope

<b>DESCRIPTION OF EFFORTS</b>	
<b>Please describe the types of assistance that your organization has provided to those affected by Hurricane Sandy.</b>	<p>Convoy of Hope's initial disaster response included "supply lines" which resulted in 80 loads of relief supplies being transported to the Hurricane Sandy impacted areas within the critical first 90 to 120 days of the disaster (as reported in our 3/15/13 update). The supplies sent, warehoused and distributed became part of Convoy of Hope's on-going bulk and mobile relief distribution. This included distributing response items to include: canned goods, blankets, cleaning supplies, water, sport drinks, hygiene kits, diapers, formula, wipes, buckets, mops, brooms, pet food, batteries, flashlights, Rubbermaid bins, laundry bags, contractor grade trash bags, coolers, cots, and assorted MREs.</p> <p>In addition to the distribution sites, in late January 2013, Convoy of Hope began making sheet rock and insulation available to homeowners who had gutted their homes and needed to make them livable again for winter. This building material assistance continued through the end of May 2013 and included direct distributions to homeowners, contractors, and NGO volunteers working to insulate and sheet rock homes.</p> <p>In July 2013, Convoy of Hope turned its full attention to long term recovery projects and limited the service area to the five boroughs. This initiative involved working through NYDIS to identify fully vetted needs. Early on this included funding to replace accessible vehicles, furniture and appliances, wheelchair ramps, stair lifts, as well as, other general home repairs.</p> <p>As of this reporting date, Convoy of Hope and NYDIS have identified 19 households (a total of 64 individuals) for further assistance. This initial financial commitment totals approximately \$260,000. Convoy of Hope is committed to funding these needs, as well as others, through NYDIS until the Hurricane Sandy relief funds are expended.</p>
<b>On what date did your organization begin work relating to Hurricane Sandy?</b>	10/29/2012
<b>Is your organization still conducting Hurricane Sandy related work?</b>	Yes
<b>On what date did your organization complete work relating to Hurricane Sandy? If not yet completed, please indicate when the work is expected to conclude.</b>	12/15/2014
<b>Is your organization providing immediate or long-term relief?</b>	Yes
<b>Phone Number</b>	417-851-4454
<b>Website</b>	<a href="http://www.convoyofhope.org">www.convoyofhope.org</a>
<b>Email Address</b>	<a href="mailto:jhart@convoyofhope.org">jhart@convoyofhope.org</a>
<b>Special Instructions</b>	As individuals affected by Hurricane Sandy contact Convoy of Hope for assistance, we will inquire as to whether they have been engaged in the local case management process. If not, we will assist them in becoming engaged in this process in order to insure an efficient process of services from Convoy of Hope.
<b>What geographical areas have been (or will be) served by your organization in response to Hurricane Sandy?</b>	Manhattan, Queens, Brooklyn, Staten Island, Bronx, Nassau County, Suffolk County, New Jersey

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<b>What kind of services have been provided by your organization in response to Hurricane Sandy?</b>	Food, Cleanup, Rebuilding/Repair, Non-food relief supplies, Grants to other organizations, building supplies, funding of unmet needs (i.e., home repairs, accessible vehicle replacements, furniture/appliance replacements, wheelchair ramp and stair lift replacements).
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<b>FUNDRAISING</b>	
<b>Amount Raised (Cash, not Gift-in-Kind) for Hurricane Sandy</b>	2257000
<b>How much of those funds are/were restricted by donors for Hurricane Sandy related work?</b>	1
<b>Value of goods and services (in-kind) donated to your organization</b>	\$1,900,00
<b>Description of in-kind donations:</b>	<p>As previously reported, relief consisted mainly of food and supplies.</p> <p>The food donations included canned goods, water, sport drinks, baby formula and assorted MREs.</p> <p>The supply donations included cleaning supplies, hygiene kits, diapers, wipes, buckets, mops, brooms, pet food, batteries, flashlights, Rubbermaid bins, laundry bags, coolers, and cots.</p>
<b>How in-kind donations were valued:</b>	wholesale
<b>Please indicate the 10 largest GIK contributors to your organization. For each contributor please include the name, address, telephone number, and the GIK value.</b>	<p>In 2012 and 2013, Convoy of Hope received over \$80M of GIK in each year from various partnering organizations to enable Convoy of Hope to response to its mission around the world.</p> <p>As previously reported, approximately \$1.9M of GIK was distributed during our Hurricane Sandy response from October 2012 through December 2013. The majority of the GIK distributed was "raised" before the 2012 event and/or concurrently with other global program appeals during the response period. Donor restrictions at the GIK level, if any, are typically at the programmatic level, such as "disaster response", "feeding", or "international use only", etc.</p> <p>During this particular response, the majority of the GIK distributed (and therefore contributed) was from the following primary sources:</p> <ol style="list-style-type: none"> <li>1. FEMA, 800 N. Capital St. NW#500, Washington, DC 20536; \$725,000</li> <li>2. Premium Waters 4301 NW Mattox Road, Riverside, MO 64150; \$9,500</li> <li>3. All other Convoy of Hope GIK donors in 2012 and 2013.</li> </ol> <p>For a complete reporting of Convoy of Hope's GIK contributions, please see our 2012 IRS Form 990, Schedule B.</p>
<b>Please indicate the 10 largest recipients of GIK materials your organization distributed. For each recipient please include the name, address, telephone number, and the GIK value.</b>	<p>During Convoy of Hope's response, outbound inventory (i.e., distribution) tracking was focused on "location" and "project" rather than on individual beneficiary. Accurately reporting at the beneficiary level is further complicated by the fact that in the field a majority, if not all, of the loads were unloaded, mixed, at times reloaded, and distributed to those in need.</p> <p>While this information is available, this level of reporting was not captured in our electronic inventory files, but rather on manual load sheets and manual distribution records from the field. To accurately respond to this request as written would require an exhaustive effort to summarize and report at this level.</p>
<b>Is your organization still conducting fundraising for relief efforts?</b>	No
<b>If your organization is still conducting fundraising for relief efforts, please indicate the methods used:</b>	

<b>EXPENDITURES</b>	
<b>How much has your organization spent or disbursed on Hurricane Sandy relief to date?</b>	3641000
<b>Total dollar amount made in grants to organizations</b>	300000
<b>Number of organization to which grants were provided</b>	1
<b>Total dollar amount made in grants to individuals/households</b>	0
<b>Number of individuals/households to which grants were provided</b>	0
<b>Total amount spent on supplies purchased by your organization for Hurricane Sandy relief</b>	326000
<b>Describe these supplies:</b>	Purchased supplies included such items as canned goods, dry goods (such as crackers, cereals, etc.), assorted types of drinks, relief items (most notably contractor grade trash bags and blankets), and building materials (most notably drywall, sheet rock, screws).
<b>Total amount spent on shipping supplies</b>	164000
<b>Total amount spent on transportation for staff and volunteers</b>	24000
<b>Total amount spent on transportation for individuals impacted by Hurricane Sandy</b>	0
<b>Total amount spent on shelter/feeding for staff and volunteers</b>	39000
<b>Total amount spent on shelter/feeding for individuals impacted by Hurricane Sandy</b>	0
<b>Total amount spent on storage/warehousing incurred only because of Hurricane Sandy</b>	123000
<b>Total amount allocated for pre-existing storage/warehouse costs for which Hurricane Sandy funds were used</b>	150000
<b>Total amount paid to third parties for services (e.g. payments to contractors, health professionals, etc.)</b>	47000

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<b>State the name of the service provider and describe nature of services provided and the amount paid for these services by your organization</b>	Mr. Ish Barrios was engaged to provide on the ground management and oversight in three main areas: 1. Convoy of Hope's food and supply distributions phase 2. Convoy of Hope's building material distribution phase 3. Overall on the ground warehouse and inventory control
<b>Total amount spent on personnel that were hired/employed in response to Hurricane Sandy</b>	0
<b>Personnel hired/employed prior to Hurricane Sandy for which Hurricane Sandy funds were allocated</b>	258000
<b>Total amount spent on other administration/overhead</b>	274000
<b>Describe administration/overhead expenses</b>	As previously reported, Convoy of Hope's By Laws allow for the Board of Director's to release a percentage of donor restricted donations as deemed necessary to carry on Convoy of Hope's mission. Convoy of Hope's BOD approved methodology, currently at 20%, is applied to all donor restricted donations to assist the organization in offsetting ongoing and, in the case of disasters, incremental administrative and fundraising support costs. This allocation is not meant to only offset support personnel costs, but is also in place to provide a consistent and cost effective methodology to offset normal operating, fundraising, and administrative costs not specifically identifiable during a disaster or other program initiative.
<b>Total amount spent on other categories, not defined above</b>	1936000
<b>Please describe these expenses</b>	<ul style="list-style-type: none"> <li>- \$52,000 debris removal vehicle (specific restricted gift used for this purpose)</li> <li>- \$2,000 miscellaneous costs not specifically reportable elsewhere</li> <li>- \$1,882,000 of GIK food and supplies distributed</li> </ul>

<b>UNSPENT FUNDS AND PLANS</b>	
<b>What is the dollar amount of Hurricane Sandy funds yet to be spent by your organization?</b>	499000
<b>What is your organization's plan for using any remaining funds not spent for Hurricane Sandy relief?</b>	Convoy of Hope intends to continue to work with NYDIS to identify and fund commitments through 2014 and/or until Hurricane Sandy relief funds are expended.